

White Rose BookCafe – Casual Vacancy for Catering Assistant

Job description

Company:

White Rose Books

Location:

Thirsk, Yorkshire YO71ET

Industry:

Retail/Catering

Status:

Part time, Temporary position

Relevant work experience:

Less than 1 year

Career level:

None

Education level:

GCSE / Scottish or equivalent

Hours of work

Temporary contract- Casual Vacancy

About us:

White Rose BookCafe is an award winning bookshop and coffee bar with a Terrace garden, in Thirsk. We pride ourselves on offering our customers a high standard of personal service, a blend of great coffee, books, gifts and cards in relaxing, attractive surroundings, indoors and outdoors.

Customer Service:

The suitable applicant should be willing to work in the prep kitchen to prepare soup, salads and light lunch products. During 11am to 3pm, within the café you will be cooking & assembling lunch, serving customers, plus clearing tables, & washing up. You will be required to offer a professional, friendly and efficient service to our customers, provide advice and assistance to current staff, undertake cleaning duties at the end of the day & ensuring compliance to company policies and current legislation.

Duties:

Preparing and serving the light lunch menu, plus making and serving drinks, cakes & other snacks. Clearing away tables and washing up, cleaning all areas in the kitchen & café at the end of the day. Ordering produce, rotating and dating stock, plus maintaining accurate paper records. You will be trained in awareness of food hygiene standards and compliance to maintain our 5* rating.

Personal qualities required:

The suitable person must be willing to work as part of our team, & willing to promote sales to increase turnover and raise the profile of the shop & café. You should have a cheerful disposition, a conscientious, enthusiastic and 'can do' working style, a friendly and helpful manner with all staff members and customers. They should be able to work with minimal supervision, have good interpersonal and customer facing skills, good oral communication skills and an ability to communicate at all levels. Catering experience would be beneficial but not essential as training will be given. They should also be flexible and willing to adapt in a busy environment.

To apply please send or drop off your CV, or collect an application form from the Bookshop
FAO Sue Lake, 79-81 Market Place, Thirsk, YO7 1ET or e-mail sue@whiterosebooks.co.uk